



Queens' Federation

Queen Edith
Primary School

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www.queenedithschool.org.uk

Executive Headteacher:
Mrs C M Peet M.A.

28th March 2018

Dear Applicant,

Thank you for requesting our application pack for our Residential Site Manager vacancy. We are keen to appoint staff who will become valuable members of our supportive school communities.

We hope the enclosed information will enable you to gather a very positive picture of the Queens' Federation with Queen Edith and Queen Emma as two dynamic schools with all members of our communities making a significant contribution to the development of the Federation.

On September 1st 2011 Queen Edith Primary School formed a federation with the new Queen Emma Primary School built in Gunhild Way. The Federation is led by one Governing Body and one Headteacher. The benefits of sharing knowledge and expertise are undoubtedly felt in both schools and enable staff to create and manage two highly effective and successful organisations.

Please contact Penny Hill, Business Manager, if you would like to visit us before the closing date on (01223) 714313. Those applicants called to interview will have the opportunity to look round the school on the day of their interview.

The closing date for application forms is Thursday 19th April 2018 at 4pm. References will be taken up before the interview date and the successful candidate will be required to complete a DBS form and health check before their appointment can be confirmed.

For further information, including our school prospectus' and latest newsletters please look at our websites, www.queenedithschool.org.uk and www.queenemmaschool.org.uk.

We very much look forward to hearing from you.

Yours sincerely,

Caroline Peet
Executive Headteacher